



DEPARTMENT OF THE ARMY  
US ARMY CHEMICAL, BIOLOGICAL, RADIOLOGICAL  
AND NUCLEAR SCHOOL  
14030 MSCOE LOOP, SUITE 1041  
FORT LEONARD WOOD, MISSOURI 65473-8926

Greetings,

This letter provides information necessary to successfully arrive and in-process your course of instruction as well as provides basic information about the Chemical, Biological, Radiological, and Nuclear (CBRN), Captains Career Course, Reserve Component (CBRN CCC-RC), Phases I-IV.

**Overview.** CBRN CCC-RC consists of four phases. Phase I consists of 75-hours of branch specific Distributed Learning (DL) delivered via Blackboard. Phase II is a 15-day resident training, which combines Common Core and branch-specific instruction at Fort Leonard Wood, MO (FLW). Phase III includes 75 hours of Common Core Distance Learning (CCDL) material required for all Army officers, delivered via the Army Learning Management System (ALMS). Phase IV is a 15-day resident training, which focuses on the Military Decision Making Process (MDMP) and a Combined Arms Exercise, at Fort Leonard Wood, MO. This course will be challenging and will require students to write collegiate-level research papers, present Army briefs, and take several exams. It is designed to institutionally develop junior officers for future CBRN staff and Company Command positions.

**General.** Students must receive a valid Army Training Requirements and Resource System (ATRRS) reservation through their unit prior to beginning each phase. IAW AR 350-1, the CBRNS CCC-RC follows a 24-month model which includes two 15-day resident periods. The remainder of time is dedicated to students completing the two DL phases at home station. Per TRADOC Regulation 350-70, students can attend the CBRN CCC-RC resident phases in a maximum of two active duty training periods across two fiscal years to allow for multiyear funding. Exceptions to this policy may be granted on an individual basis with up to a 12-month extension, upon USACBRNS approval. Students requesting an extension must submit a memorandum signed by the first Colonel (O-6) or above in their chain of command to the USACBRNS.

Phase I (FLW Blackboard DL) considerations are below:

- This phase is a pre-requisite for attending Phase II. Phase III Common Core DL is not a replacement for the Phase I DL. Students are held accountable to ensure they are enrolled in the correct DL.
- Course access:
  - a. After receiving a valid ATRRS reservation for Phase I, go to [https://army.deps.mil/army/cmds/TRADOC\\_TRADOCMSCOE/cos/OP/OPA-I/Bb/layouts/15/start.aspx#/SitePages/Home.aspx](https://army.deps.mil/army/cmds/TRADOC_TRADOCMSCOE/cos/OP/OPA-I/Bb/layouts/15/start.aspx#/SitePages/Home.aspx) and self-enroll.
  - b. Select the Chemical Corps crest to navigate to Blackboard.
  - c. Click on the "All Courses" tab located at the top of the page.
  - d. Under the "Course Catalog" section select the button labeled "Browse Course Catalog".

- e. In the "Search Catalog" type "CBRNS-RC" in the search box and click "Go."
  - f. Select the drop-down arrow beside "CBRNS-RC Captains Career Course".
  - g. Once open, then select "Enroll". This will send an email to the course manager, who will cross reference your request with ATRRS and take the appropriate actions.
- Students can forgo specific module content by receiving 100% on the module pretest. Otherwise, students must receive a 70% or higher on each module posttest to proceed through Phase I.
  - Students projected to fall outside the 24-month window to complete all CCC-RC phases should dis-enroll, re-enroll into Phase I and complete prior to attending Phase II.
  - **Important!** Once Phase I has been completed, the student must submit a copy of the certificate showing completion to the Phase II POC.
  - Students whose ATRRS record is not updated within 30 days of completion of Phase I should contact the Phase II POC.

Phase II (15-day Resident Training at Fort Leonard Wood, MO) considerations are below:

- Students enrolled in ATRRS for Phase II will receive a Welcome Letter o/a D-60 from cadre to provide specific instructions for the course.
- Students are not authorized to attend the course on a temporary profile.
- HT/WT will be conducted on the first day of training and the ACFT will be conducted within the three days. Failures will be immediately dropped from the course; there will be no retests.
- **Important!** Branch transfer students, who have completed a previous CCC for another Army branch and must complete USCBRNS CCC-RC to be eligible as a 74A, only need to complete Phase I and Phase II. Branch transfer students who have not completed a previous CCC must complete Phases I-IV. All branch transfer students are eligible to be a 74A after completion of Phase II.

Phase III (Common Core DL) considerations are below:

- This phase is a pre-requisite for attending Phase IV. Students are held accountable to ensure they are enrolled in the correct DL. Students must provide an ATRRS or ALMS certificate of completion for Phase III Common Core DL to Phase IV cadre during Phase IV in-processing.
- Course Access:
  - a. After obtaining a valid ATRRS reservation, students should access ALMS through AKO or the following link: <https://www.lms.army.mil/>
  - b. Students should have immediate access to the Phase III LOI, course content, and a confirmation email from ALMS.

- c. Launch the course by clicking the “CBRN CAPTAINS CAREER (4-3-C23 (DL)\_3”- Course Introduction - LOI topic “Launch” button contains the course Letter of Instructions (LOI), Reserve Captains Career Common Core - Errata, and Reserve Captains Career Common Core - Course Introduction learning assignments.
  - d. On the ALMS Homepage locate the “Active Learning” portlet, the Reserve Captains Career Common Core Common Core course. Topics will be available to launch directly from there.
  - e. Once course topics are closed, then completion will be reflected on the Completed Learning Transcript screen.
- Students must receive an 80% or higher on each exam to unlock the next module. Course completion will automatically result in a graduation in ATRRS. Students whose ATRRS record is not updated within 30 days of completion should contact the Phase IV POC.

Phase IV (15-day Resident Training at Fort Leonard Wood, MO) considerations are below:

- Students enrolled in ATRRS for Phase IV will receive a Welcome Letter o/a D-60 from cadre to provide specific instructions for the course.
- Students are not authorized to attend the course on a temporary profile.
- HT/WT will be conducted on the first day of training. Students must turn-in a copy of their ACFT and HT/WT (DA 705) paperwork from Phase II. Failures will be immediately dropped from the course; there will be no retests.

The point of contact for Phase II is MAJ Gregory Pugh at [gregory.l.pugh.mil@mail.mil](mailto:gregory.l.pugh.mil@mail.mil).  
The point of contact for Phase IV is MAJ Sean Veryzer at [sean.c.veryzer.mil@mail.mil](mailto:sean.c.veryzer.mil@mail.mil).

Please remain patient as the situation is constantly evolving, and our instructors are reservists intermittently checking their emails. What is written in this LOI is an initial correspondence for students to initiate actions to successfully complete CCC-RC. However, students should thoroughly read and adhere to the Welcome Letters provided by Small Group Leaders, as each class is different.

We look forward to your arrival at a future resident training. Be safe during your travels.

OFFICER TRAINING DEPARTMENT  
USACBRNS